



Office of Housing
421 King St., Ste. 215
Alexandria, Virginia 22314
703.746.4990
alexandriava.gov/housing

Asset Certification

COVID-19 Emergency Rent Relief Assistance Program

Complete only ONE form per household; include assets of children

Applicant / Tenant
Address and Unit Number

Complete 1 or 2:

1. I/we do not have any assets at this time (**skip to #3**)
2. I/we do have assets as follows:

Cash on hand
Average 6 Months Checking Account Balance
Equity in Real Estate
Lump Sum Amounts Received
Interest / Dividend Income
Interest / Dividend Income
Interest / Dividend Income
Interest / Dividend Income
Rental Income
i.e. lottery/inheritance/insurance/lawsuit

Total Assets

- For all assets list the cash value, which is the market value minus the cost of converting the asset to cash such as broker fees, settlement costs, outstanding loans, early withdrawal penalties, etc.
- List only amounts accessible to the household members. For instance, do not list pension or retirement account balances that cannot be accessed without terminating employment.
- Do not list necessary personal property such as clothing, furniture, televisions, etc.
- Include any personal property held as an investment such as artwork, antique cars, coin collections, gems, etc.
- Answer all items. If you do not have a specific type of asset, write "N/A."
- If "**Total Assets**" from Line 2 above is greater than \$5,000, then multiply by .02 to calculate Total Income from Assets; otherwise type N/A.

Under penalty of perjury, I certify that the information presented in this certification is true and accurate to the best of my knowledge. The undersigned further understand that providing false representation herein constitutes an act of fraud. False, misleading or incomplete information may result in termination of a lease agreement.

Signature of Tenant
Signature of Tenant
Signature of Tenant

Date
Date
Date

